



Inspection, Maintenance & Repair Report

SECTION A

(to be completed by the sender)

Sent By : Address :		Your Ref No : Despatch Date :
Maintenance / Repair Plan	Client Information :	
Routine - Planned Routine - Un-planned Service - Planned Service - Un-planned Breakdown - Un-planned	Client : End User : Facility : Location :	
Interlock Model No : Tag No :		Client Inq No : Our Job No : Client P.O No :
System No: Serial No :		

SECTION B

(to be completed by ENEX Group)

Goods Received :		Date Started :
Date Completed :		
Pre Disassembly Notes	Tech :	Date :
Dissassembly Notes	Tech :	Date :
Observations Notes	Tech :	Date :
Maintenance / Repair Work Scope Required	Tech :	Date :
Maintenance / Repair Work Scope Completed	Tech :	Date :
Function Test Notes	Tech :	Date :
Witnessed by (Name / Position)	Job Complete	
Witnessed Date	Yes No	